

**MONITEAU SCHOOL  
DISTRICT  
Board of School Directors  
West Sunbury, PA**

**MINUTES**

**TYPE OF MEETING** Special Session

**DATE** July 24, 2023

**TIME** 7:00 p.m.

**PLACE** Board Room

**PRESENT**

Michael Baptiste-present  
Mark DeMatteis-present  
Linda Dillaman-present  
Joann Duke- Excused

Brittney Larimore-present  
Kathy McBride-present  
Michael Panza-present  
Jennifer Rottman- present  
Matthew Zietz-present

**ADMINISTRATION**

Aubrie Schnelle-Present  
Lance FOX- Excused  
Dustin Thompson- Present  
Nicole FOX- Present  
Carrie Plecher- Excused

Kevin Boariu-Excused  
Paula Bredl-Present  
Jeffrey Campbell- Present  
Alix Greenawalt- Excused  
Luke Kunkel- Excused  
Eric Brandenburg-Excused

**REPRESENTATIVES** None

**CALL TO ORDER**

Dr. Panza called the meeting to order at 7:00 P.M. There was an executive session prior to tonight's meeting for student, legal and personnel matters.

**ROLL CALL**

Mr. Jeff Campbell presented the roll call.

**MOMENT OF SILENCE:** A moment of silence for Gary Kohlmeyer and David Sherman.

**MINUTES**

Mr. DeMatteis motioned, seconded by Mr. Zietz to approve the Board Meeting minutes held on June 26, 2023.

The motion to approve the minutes passed 8-0.

Mrs. Rottman motioned, seconded by Mrs. Dillaman to approve the Special Session Meeting minutes held on July 10, 2023.

The motion to approve the minutes passed 8-0.

**COMMUNICATIONS**

- *Public Communications-NONE*
- *Board Reports- NONE*
- *Superintendent's Report*
  - *August 1 is Extra Curricular Committee Meeting*
  - *Interviews will be held on Monday for Business Manager.*
- *Staff Communications-NONE*

**OLD BUSINESS: NONE**

**PERSONNEL:**

Dr. Baptiste motioned, seconded by Mr. DeMatteis to approve the Personnel Items. Dr. Baptiste asked if Personnel Items 1 and 12 could be voted on separately.

1. **Pay increase request to \$70 per hour for the Interim Business Manager, Eric Brandenburg.**
2. **A stipend for Deborah Mihalek from August until December 2023 but does not exceed \$1000 total.**
3. **The following individuals as Extended School Day Instructors for the 2023-2024 school year.**

<b>Lauren Brandyberry</b>	<b>Reading</b>
<b>Christina King</b>	<b>ELA</b>
<b>Jeremy Borkowski</b>	<b>Social Studies/Electives, BCIT, FCS, Career</b>
<b>Matthew Knox</b>	<b>Social Studies</b>

<b>Kelly Snyder</b>	<b>Science</b>
<b>Milann Karnes</b>	<b>Math</b>
<b>Melissa Baker</b>	<b>Reading</b>
<b>Richard Szul</b>	<b>Special Education</b>

0. **The following individuals as Supplemental positions at Dassa McKinney Elementary for the 2023-2024 school year.**

<b>David Wingenbach</b>	<b>AV Coordinator</b>
<b>Amy Spiegel</b>	<b>Intermediate Department Chairperson</b>
<b>Melanie Olejar</b>	<b>Intermediate Math Department Chairperson</b>
<b>Diane O'Donovan</b>	<b>Primary Department Chairperson</b>
<b>Justin Will</b>	<b>Primary Math Department Chairperson</b>
<b>Ashley Dillon</b>	<b>Detention Monitor</b>
<b>Chad Dillon</b>	<b>Detention Monitor</b>
<b>Lauren Hortert</b>	<b>Detention Monitor</b>
<b>Cindy Long</b>	<b>Detention Monitor</b>
<b>Kim McBryar</b>	<b>Detention Monitor</b>
<b>Amanda Negley</b>	<b>Detention Monitor</b>
<b>Justin Will</b>	<b>Detention Monitor</b>
<b>Amy Baptiste</b>	<b>Starfish</b>
<b>Leslie Fallen</b>	<b>Student Council</b>
<b>Kim McBryar</b>	<b>SWPB Coach</b>

5. **Ashten Thompson as a buss Monitor/Van Driver and Sub Monitor for Campbell's Bus company for the 2023-2034**
6. **The attached list of bus drivers for Campbell bus company for the 2023-2024 school year.**

<b>Amendolea, Lonny</b>	<b>Aughton, Darla</b>	<b>Bowser, Tabitha</b>
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<b>Bowser, Wesley</b>	<b>Brown, Sharon</b>	<b>Campbell, Arthur</b>
<b>Campbell, Gerald</b>	<b>Campbell, Todd</b>	<b>Clark, Kyle</b>
<b>Eckard, Roy</b>	<b>Elliott, Michael</b>	<b>Hindman, Tracy</b>
<b>Hortert, Albert</b>	<b>Hortert, Casandra</b>	<b>Hortert, Terry</b>
<b>Hughes, Gregory</b>	<b>Hull, Karen</b>	<b>Hull, Troy</b>
<b>Jackson, Amanda</b>	<b>Kelly, Elaine</b>	<b>Klee-Tissue, Elizabeth</b>
<b>Koscinski, Bradley</b>	<b>Litzinger, Ronald</b>	<b>Lowinds, Christine</b>
<b>Lyons, Karen</b>	<b>Marburger, Linda</b>	<b>McCall, Shirley</b>
<b>McCaslin, Mark- Aide</b>	<b>McCluskey, Tammy</b>	<b>McQuiston, George</b>
<b>Miller, Denise</b>	<b>Neff, Charles</b>	<b>Overly, Douglas</b>
<b>Overly, Susan</b>	<b>Ritchey, Kimberly</b>	<b>Ruley, Judith</b>
<b>Sanderson, Micki</b>	<b>Sarver, C. Dallas</b>	<b>Scheerbaum, Carrie</b>
<b>Scott, William</b>	<b>Shipton, Daniel</b>	<b>Smith, Guy</b>
<b>Snyder, Nicholas</b>	<b>Staub, Robert</b>	<b>Stewart, Clarence-Aide</b>
<b>Stoughton, John C. Jr.</b>	<b>Sutton, Kathy- Aide</b>	<b>Thomas, Valerie</b>
<b>Thompson, Marilyn- Aide</b>	<b>Thompson, Richard</b>	<b>Tissue, Robert</b>
<b>West, Bryan</b>	<b>Wickline, Billie Jo</b>	<b>Wilson, Walter</b>
<b>Extracurricular Drivers</b>		
<b>Bencic, Laura</b>	<b>Bencic, Michael</b>	<b>Book, Nathan</b>
<b>Campbell, Dennis</b>	<b>Campbell, J. Kyle</b>	<b>Dickey, Paul</b>
<b>Gibbs, Charles</b>	<b>Martin, Donald</b>	<b>McGregor, Richard</b>
<b>Miller, John</b>	<b>Sander, Alan</b>	<b>Staab, Thomas</b>
<b>Opitz, Brian</b>	<b>Wiles, Jason</b>	<b>Youngdahl, David</b>

**0. The following individuals as volunteers for the 2023-2024 school year.**

<b>Thiry, MaKayla</b>	<b>Anderson, Jason</b>
<b>O'Brien, Holly</b>	<b>Leonard, Laura</b>
<b>Larimore, Andy</b>	<b>Beachem, Travis</b>
<b>Sankey, Jarrod</b>	<b>Pelletier, Bruce</b>

Kohlmeyer, Clay	Hazlet, Glenn
Krause, Kevin	

0. The following individuals as Coaches for the 2023-2024 school year.

Hull, Sara	Jr. High Girls Basketball Assistant Coach
Thiry, Jackie	Assistant Competitive Cheer/Jr. High Coach

\*Pending receipt of all necessary paperwork.

0. The following individuals as Substitute Technicians for the Technology Department.

Brittany, Ritts	Yaklich, Daniel
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\*Pending receipt

of all necessary paperwork.

0. The following individual as a Substitute Teacher for the 2023-2024 school year, pending receipt of all necessary paperwork.

Waggoner, Ruby
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0. The following individuals as employees in the Food Service Department pending receipt of all necessary paperwork.

Walters, Felicia	Substitute Food Service Worker
King, Sara	Substitute Food Service Worker
Stempler, Tiffany	Substitute Food Service Worker
Greenawalt, Cara	Food Service Worker

12. The resignation of Scott Dittman as Head Jr. High Boys Basketball Coach and approve posting the position.

The motion to approve Personnel Item #1 passed 6-2 with Mr. Zietz and Dr. Baptiste casting the negative vote.

The motion to approve Personnel Item #12 passed 7-1 with Dr. Baptiste casting the negative vote.

The motion to approve the Personnel Items 2-11 passed 8-0.

**CONFERENCE REQUESTS: NONE**

**FIELD TRIP REQUEST:NONE**

**MISCELLANEOUS NEW BUSINESS**

Dr. Baptiste motioned, seconded by Mrs. Rottman to approve the Miscellaneous New Business Items. Dr. Baptiste asked that Miscellaneous New Business Items 12 and 17 each be voted on separately.

- 1. The virtual Student Handbook for the 2023-2024 school year.**
- 2. Agreement with Mars Home for Youth/Longmore Academy and Moniteau School District for the 2023-2024 school year.**
- 3. The Bayada Contract for personal nurse on a bus for a student to Watson Institute for the 2023 2024 school year.**
- 4. Aubrey's Dubbs Dred Golf course Agreement with Moniteau School District for the 2023-2024 school year.**
- 5. All About Golf Agreement with Moniteau School District for the 2023-2024 school year.**
- 6. Homebound HB-23-02**
- 7. Agreement with Butler county Children's Center Inc. DBA Early Learning connections and Moniteau School District for the 2023-2024 school year.**
- 8. School Based ACCESS program Local Education Agency Agreement with Moniteau School District for the 2023-2024 school year.**
- 9. Job Description for Assistant Business Manager/Accountant and post for the position.**
- 10. Moniteau Jr./Sr. High School handbook approval for the 2023-2024 school year.**
- 11. Dassa McKinney Elementary School handbook approval for the 2023-2024 school year.**
- 12. ESSER Health and Safety Plan**
- 13. Mr. Lance Fox as the Interim Treasurer for the Moniteau School District.**
- 14. The Moniteau School District board authorizes the Midwestern Intermediate Unit IV to receive and expend funds for the implementation of the ELECT program and include Moniteau School District's student who may require ELECT support services to be involved in the activities outlined in the program application.**
- 15. The contract with Northwest Tri-County Intermediate Unit 5 for LIEP services and Moniteau School District for the 2023-2024 school year.**
- 16. The Moniteau School District Milk Bid RFP.**
- 17. Approval for classes with 11 or fewer students at Moniteau Jr./Sr. High School.**

The motion to approve Miscellaneous New Business Item #12 passed 7-1 with Dr. Baptiste casting the negative vote.

The motion to approve Miscellaneous New Business Item #17 passed 7-1 with Dr. Baptiste casting the negative vote.

The motion to approve the Miscellaneous New Business Items #1-11 and 13-16 passed 8-0.

## **FINANCES**

Mrs. Dillaman motioned, seconded by Mr. DeMatteis to approve the Finance Items.

Recommend the board approve:

**1. Recommend acceptance of the Financial Reports pending final audit.**

<b>Financial Reports as of:</b>	<b>June 30,2023</b>
<b>General Fund - First National Bank</b>	<b>\$8,431,901.96</b>
<b>Total General Fund</b>	<b>\$8,431,901.96</b>
<b>Payroll Fund - First National Bank</b>	<b>\$ .00</b>
<b>HS Student Activity Fund</b>	<b>\$ 28,847.53</b>
<b>Principal's / Student Body Fund - Secondary</b>	<b>\$ 30,941.51</b>
<b>Principal's/ Student Body Fund - Elementary</b>	<b>\$ 28,366.62</b>
<b>Athletic Fund</b>	<b>\$ 8,631.59</b>
<b>Food Service Fund</b>	<b>\$ 351,378.48</b>
<b>Electronic Payments for Month Ended June 30, 3023</b>	<b>\$ 1,125,830.54</b>

- 2. Recommend approval of payment of bills, pending final audit in the amount of \$1,584,379.39. This total consists of \$239,449.83 in pre-paid June 2023 bills, \$1,125,830.54 in May 2023 Electronic Disbursements and \$165,511.96 for 2023-2024 July Bills and \$53,587.06 for 2022-2023 July Bills.**

The motion to approve Finance Items passed 7-1 with Dr. Baptiste casting the negative vote.

## **FEDERAL PROGRAMS REPORT**

## **MISCELLANEOUS REPORTS**

### **GENERAL INFORMATION**

- Mr. Campbell updated everyone on the solar project.
  - The roof project is 99% complete
  - The roofers will install the framework for the solar panels
  - The new water testing regulations start January 1, 2024
- Dr. Panza stated that Kathy McBride will serve on the Policy Committee, Finance Committee and the Vo-Tech Committee. Mrs. Larimore will serve on the Extra-Curricular Committee, Finance Committee and be the alternate for the



Legislative Committee.

- There were only 6 Butler County students named to the All State Softball League. Two of them are from Moniteau. One is Emma Covert and the other is Brinna Rottman.
- Armco Credit Union Scholarship recipient was Carmella Ryan.
- September 15 we will be dedicating the Stadium and can we set a date to meet and planning the event. August 2, 2023 at 5:00 was set for the meeting.

## **EXECUTIVE SESSION**

## **PUBLIC ACTION ON EXECUTIVE SESSION**

## **ADJOURNMENT**

Mr. DeMatteis motioned, seconded by Mrs. Dillaman to adjourn the meeting at 7:37 p.m. The motion passed 8-0.

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Susan Patton, Board Secretary