

MONITEAU SCHOOL DISTRICT  
1810 WEST SUNBURY ROAD  
WEST SUNBURY PA 16061

**EMPLOYMENT APPLICATION**  
**Support Staff / Extra Curricular Personnel**

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Telephone No. \_\_\_\_\_

\_\_\_\_\_ Social Security No. \_\_\_\_\_

Check the employment category for which you are applying:

\_\_\_\_\_ Secretarial/Clerical \_\_\_\_\_ Food Service  
\_\_\_\_\_ Classroom Aide \_\_\_\_\_ Custodial  
\_\_\_\_\_ Coaching (Type: \_\_\_\_\_) \_\_\_\_\_ Other (specify) \_\_\_\_\_

General Health \_\_\_\_\_

You are not required to disclose information about physical or mental limitations that you believe will not interfere with your capability to do the job. On the other hand, if you want the employer to consider special arrangements to accommodate a physical or mental impairment, you may identify that impairment in the space provided and suggest the kind of accommodation you believe would be appropriate. The District may require a physical examination but not as a condition of employment.

**Education:**

Name Location Dates

Elementary School \_\_\_\_\_

Secondary School \_\_\_\_\_

College/Trade School \_\_\_\_\_

Other \_\_\_\_\_

**Work Experience:** (List most recent first. Use additional pages if necessary)

Employer Type of Work Dates

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Present Salary \_\_\_\_\_ Salary Expected \_\_\_\_\_

Moniteau School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, or handicap in its activities, programs, or employment practices as required by Title VI, Title IX, Section 504, and the Americans with Disabilities Act.

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**Skills:** (Check those of which you have knowledge or proficiency)

<input type="checkbox"/> Office Machines (Specify: _____)	<input type="checkbox"/> Building Maintenance
<input type="checkbox"/> Typing (_____ words per minute)	<input type="checkbox"/> Electrical Repair
<input type="checkbox"/> Shorthand (_____ words per minute)	<input type="checkbox"/> Carpentry
<input type="checkbox"/> Computers (Specify: _____)	<input type="checkbox"/> Masonry
<input type="checkbox"/> General Clerical Work	<input type="checkbox"/> Automotive Repair
<input type="checkbox"/> Filing	<input type="checkbox"/> Custodial Services
<input type="checkbox"/> First Aid / CPR	<input type="checkbox"/> Landscaping
<input type="checkbox"/> Food Preparation	
<input type="checkbox"/> Other (Specify: _____)	

**References:** (Include at least 3 former employers/supervisors if possible)

Name	Address	Title	Telephone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Comments:** (Please provide any additional information that would assist in judging your qualifications for the job(s) you have marked.)

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**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Your signature confirms that to the best of your knowledge all information provided on this application is accurate and that the Moniteau School District may check with the references you have listed.

Act 34 - A report of criminal history record information from the Pennsylvania State Police or a statement from the Pennsylvania State Police that the State Police Central Repository contains no such information is required to be filed. The criminal history record must not be more than one year old. Applicants who do not have this or have not applied for it will not be considered for employment.