

MONITEAU SCHOOL DISTRICT
FOOD SERVICE DEPARTMENT
1810 WEST SUNBURY
PHONE: 724-637-2091 Ext. 1760 FAX: 724-637-3862

FOOD SERVICE MEAL ACCOUNT REFUND FORM

Student(s) Name: _____

Building: _____

If your student is withdrawing from school or graduating, please select one of the options below for your refund:

_____ Transfer the remaining balance to a sibling *OR* friend who is currently enrolled in the District. (First & last name of sibling/friend):

_____ Refund the balance. Balances less than \$5.00, please call 724-637-2091 Ext. 1760 for information on how to obtain a cash refund. Balances over \$5.00, refund the balance to me in the form of a check.

Make check payable to: _____

Address: _____

(Note: Processing checks may take several weeks.)

_____ I prefer to donate the remaining balance to a Moniteau donor account, which benefits students in need.

Parent Signature

Date

If you are uncertain about your student's account balance, please contact the Food Service Office at 724-637-2091 Ext. 1760 or email jzellefrow@moniteau.org.

- Please note any balance of \$5.00 or less, with no notification received within 30 days from withdrawal, will be donated to the Moniteau student in need account.